

Gratiot County Community Mental Health

**Drop In Center: Board Training
Leadership Fundamentals**

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Session Goal

- Acquire an understanding of the responsibilities and corresponding authority as a collective body as well as individual members.

Roles and Responsibilities

- Summarize the roles, responsibilities and corresponding authority of CMH Boards individually and as a collective body
- Fundamental Responsibilities
 - Mission, Vision and Strategic Plan
 - CEO Function
 - Finances
 - Program Oversight
 - Compliance with the Law

Roles and Responsibilities...

continued

- Understand foundations of existence
(BoardWorks Foundations training)
- Responsibilities and Authority
 - Collectively
 - Individually

Accountability

- Explain implications of accountability of a public CMH Board including parliamentary procedures, open meetings and freedom of information.

Bylaws and Governance

- Define CMH Board bylaws and governance policies including delineating the definition and purpose of each.

Committees

- Committees of the Board
 - Directors/CEOs only (Executive Committee)
 - Authority of the Board
 - Finance
 - Program
- Advisory Committees
 - Directors/CEOs and/or others
 - Advisory only
 - Recipient Rights Advisory
 - Ad Hoc

Relationships

- Discuss the relationship within the CMH Board including team building strategies, consensus building, conflict resolution and decision making.

Vision, Mission, Values and Outcomes

- Review the establishment and monitoring of agency vision, mission, values and intended outcomes.

Vision, Mission, Values & Outcomes...continued

- Role of the CEO
 - Responsible for the fulfillment of the Board's vision and strategic plan
 - Responsible for the day-to-day management of the Agency

Competencies and Quality Improvement

- Understand CMH Board member core competencies, continuous review improvement efforts of the Executive Director performance and intended relationship between the Board.
 - ultimately responsible for agency
 - sets direction for the agency

Role of the Board vs. CEO/Staff

Board	CEO	CEO/Leadership Staff
<p>Responsible for:</p> <ul style="list-style-type: none"> -defining mission and vision -Choosing & evaluating CEO -Oversight of finances -Management oversight -Ensuring compliance with law and contracts <p>THE ULTIMATE AUTHORITY</p>	<p>Responsible for:</p> <ul style="list-style-type: none"> -Carrying out Board policy & directives -Internal and external communications -Respecting & recognizing conflicts of interest -Organizing the service delivery system -CEO duty of care 	<p>Responsible for:</p> <ul style="list-style-type: none"> -Implementing Board's vision, mission & strategic plan -Leading & managing staff -Utilizing organization assets in addressing vision -Prudent management of resources

Key Resources

- MACMHB Friday Fax
- Connections for Communities that Care
- CEO Reports
- General Assembly Meetings- MACMHB
- CMH/DCH Master Contracts- Medicaid and General Fund

Any Questions or Comments?

- What was helpful?
- How can we improve this session?