

Benefits to Work Coach Training!

Training Options:

December 4-5, 2018 – Community Mental Health Association of Michigan in Lansing, MI

***Agenda for All Dates/Locations: Registration: 8:30am – 9:00am
Training: 9:00am – 4:00pm - Daily Attendance Required***

Who Should Attend?:

- ***Attendees should have full support of their agency/organization and supervisor to commit 25% of their workweek to utilize benefits planning. This is not a training for every staff. Attention to detail, desire to provide effective benefits information, and commitment to follow through is a must!!***
- ***This focused training program is for serious practitioners that support individuals about how work may impact their benefits.***
- ***Preference given to attendees that primarily support persons with mental illness (funding requirement).***
- ***Space is limited.***

NOTE: Prerequisite to attending this training is full and satisfactory completion of seven (7) on-line modules. Full completion of modules is needed to provide a base understanding of subject matter. Anticipate up to 10 hours to complete this ONLINE portion of the training. Once you have registered and paid, you will receive log in information for the online learning modules to access the 7 modules on www.improvingmipractices.org Failure to complete ALL 7 modules and presenting certificate of completion may exclude your class participation. Must present certificate of completion of on-line modules to attend in-person training.

NOTE: Please bring your own laptop for interactive work related to this training! (Must achieve 80% competency of all 7 modules and attend both training days!)
Please note that this training only provides a solid foundation on basic benefits to work information. Attendees will recognize parameters of sharing information & referring individuals to Community Work Incentives Coordinators or well-trained benefits planners.

Registration Fee: \$149.00 (complete)

Fee includes modules, two-day event, and future webinars

The Michigan Department of Health and Human Services, through the Community Mental Health Association of Michigan, has provided funding for this initiative through Federal Community Mental Health Block Grant.

Benefits to Work Coach Training Description: This Benefits to Work Coach training will build on 7 prerequisite modules utilizing the Michigan specific www.mi.db101.org website to access content, calculate projections, and remain a resource to strengthen basic benefits to work knowledge. The in-person 2-day training event will be an interactive opportunity to reinforce lessons in the 7 modules, heighten clarity, and help individuals recognize their informational role and also when and how to effectively refer individuals to a state-wide network of benefits planners. Your presenters have over 30 years field experience, as well as, continuing knowledge development through national organizations and completion of the Community Partner Work Incentives Coordinator training led by Virginia Commonwealth University (VCU) under contract with Social Security Administration.

Objectives - Participants will be able to:

- Provide basic information about Federal and State benefits programs (SSI, SSDI, Medicaid, Medicare) and work incentives
- Promote accurate and encouraging messages about benefits and work
- Comfortably debunk prevalent benefit myths
- Use www.MI.DB101.org to support individuals to explore benefits and work opportunities, including accessing/sharing site content and using all basic benefits and work incentives calculators and “try-its”
- Utilize benefits planning decision guide to determine when to provide benefits guidance and when to refer to a Benefits Planner or CWIC for additional support

Who Should Attend: This training is intended for serious practitioners of benefits to work in the field that will be supported by their agency or organization administration to apply this very needed information to help individuals make self-determined choices and increase employment outcomes. **Attendees should primarily support persons with mental illness (due to funding).** It is intended to provide a strong, solid foundation for basic benefits planning and to help practitioners learn how to network and when to refer individuals to benefits planners responsible for such work every day.

Presenters are Molly Sullivan and Tracy Howard:



Molly Sullivan
Washington

msullivan@qriffinhammis.com

For 20 years, Molly Sullivan has been assisting people with disabilities pursue wage and self-employment. She has worked in direct service and program management for both non-profit and government agencies. For the last decade she has also provided training and technical assistance under numerous innovative projects at the local, state, and national level including the Social Security funded WIPA National Training and Data Center, state Medicaid Infrastructure Grants, and state Disability Employment Initiatives.

Tracy has worked for Training & Treatment Innovations (TTI) for nearly a decade providing a variety of services related to public benefits and Social Security work incentives, including individualized benefits counseling, presentations and trainings. She has completed training and obtained credentialing as a Work Incentive Practitioner via Cornell University’s Yang Tan Institute on Employment and Disability. Most recently she has attended Virginia Commonwealth University’s Community Work Incentive Coordinator intensive training and is working on fulfilling requirements to obtain certification. She is also a member of the National Association of Benefits and Work Incentives Specialists (NABWIS).



Evaluation: There will be an opportunity for each participant to complete an evaluation of the training and the instructor. If you have any issues with the way in which this training was conducted or other problems, you may note that on your evaluation of the training or you may contact CMHAM at 517-374-6848 or through our website at www.macmhb.org for resolution.

Certificate Awarded: Upon successful completion of both the 7 on-line modules and the two-day training event you will receive your certificate of participation.

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Benefits to Work Trainings

Conference Registration Form (Attention: Anne)

All Dates/Locations: Registration: 8:30am-9:00am Training: 9:00am-4:00pm Daily

(Must satisfactorily complete all 7 on-line benefits to work training modules prior to attending both in-person training days and satisfactory completion of exit field test to receive completion certificate!)

REGISTRATION FEE: \$ (149.00)**

The registration fee includes all 7 online learning modules, two days of in-person training, as well as continental breakfast, lunch and breaks during the in-person training event. **This fee must be received before you will be able to gain access to the online modules for this training.** Once you have registered and paid, you will receive log in information for the online learning modules. Payment will NOT be accepted at the door. Supervisor approval must be indicated.

REGISTER ONLINE

ON LINE:

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<https://cmham.ungerboeck.com/prod/emc00/register.aspx?OrgCode=10&EvtID=5218&AppCode=REG&CC=118102644266>

*Since you need to pay prior to training, it is our recommendation you utilize our online registration training.
Space is limited for this training.

Registration Fees: Payment is required prior to attendance. We accept Credit Card, check or cash. NOTE: Purchase orders are not considered payment. All no shows will be invoiced the full registration amount. **We must receive payment before you will gain access to the online modules for this training.**

Cancellation Policy: Cancellations must be received in writing at least 10 business days prior to the conference for a full refund less a \$25 administrative fee. If cancellation is received less than 10 business days prior to the training, no refund will be given and the full charge will be incurred. We are unable to accept substitutions with this training due to the training module requirements.

Evaluation: There will be an opportunity for each participant to complete an evaluation of the conference and the instructor. If you have any issues with the way in which this conference was conducted or other problems, you may note that on your evaluation of the conference or you may contact CMHAM at 517-374-6848 or through our website at www.macmhb.org for resolution.

Severe Weather Policy: Trainings will take place as scheduled and we will not be able to refund training fees. In the event of severe weather, please check the www.macmhb.org website for scheduling delays and event updates.

You must register online. This is the information you will need to register online:

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Name as Printed on Badge: _____ Title: _____

Agency/Company: _____

Address: _____ City, St, Zip: _____

Phone: _____ Fax: _____

Email Address: _____

My Supervisor has given approval for me to attend this training. Their name: _____ Phone: _____

Special Needs: If You Have Special Dietary Or Physical Needs, Please Specify: _____

Arrangements for special needs will be honored for those written requests received 10 business days prior to the conference. Clearly state your specific needs for mobility assistance, interpreters, etc. Attempts for on-site requests will be made.

In Case Of Emergency During Conference, Please Contact: _____ Cell Phone: _____

Billing Address if Different Than Above (Contact): _____

Address: _____ City, St, Zip: _____

PAYMENT METHOD:

Payment will be required prior to attendance and access to the online modules. Payment methods available: Check or credit card
Purchase Orders are not considered payment. All No Shows will be billed the full amount.

Payment Method:

Check Enclosed: Make payable to CMHAM and mail to 426 S. Walnut Street, Lansing, MI 48933

To Make A Credit Card Payment, Click Here:

<https://cmham.ungerboeck.com/prod/ungerboeck.cshtml?AppCode=PAY&CC=3>